Sports Policy

DOCUMENT DETAILS

<table>
<thead>
<tr>
<th>Publication Date</th>
<th>September 2013</th>
</tr>
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<tbody>
<tr>
<td>Review Date</td>
<td>Term 3, 2016</td>
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<td>Replaces</td>
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<tr>
<td>Policy Officer (Name / Position)</td>
<td>Josh Vick / Deputy Principal</td>
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<tr>
<td>Status</td>
<td>Approved</td>
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<tr>
<td>Version</td>
<td>1.0</td>
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REVISION RECORD

<table>
<thead>
<tr>
<th>Date</th>
<th>Version</th>
<th>Revision Description</th>
</tr>
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<tbody>
<tr>
<td>September 2013</td>
<td>1.0</td>
<td>Draft Written</td>
</tr>
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<td>October 2015</td>
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CONTENTS

DOCUMENT DETAILS .................................................................................................................. 1
REVISION RECORD .................................................................................................................. 1

1. POLICY DETAILS .................................................................................................................. 3
   - Policy on Sport .................................................................................................................. 3
   - Sports Committee Objective ............................................................................................ 3
   - Safety, First Aid & Injury Procedure ............................................................................... 3
     - Duty of Care .................................................................................................................. 3
     - Protective Equipment for After school Sports ................................................................. 4
   - Grievance Procedure ........................................................................................................ 4
   - Cancellation Policy .......................................................................................................... 4
   - Plaques & Achievements ................................................................................................... 5
   - Uniforms & Equipment ..................................................................................................... 5
   - Insurance ........................................................................................................................ 5
   - School Sports Uniform ..................................................................................................... 5
   - Local Associations and School Participation .................................................................... 5
   - Equal Opportunities ........................................................................................................ 5
   - Equal Ability Teams ........................................................................................................ 5
   - Outside Registrations ....................................................................................................... 6
   - Selection Policy for SAPSASA .......................................................................................... 6
   - Selection Policy for SAPSASA District Trials ................................................................ 6
   - SAPSASA Transport / Supervision .................................................................................... 6
   - Uniform Code ................................................................................................................... 6
   - Medical and Consent Information Form ............................................................................ 6
   - Sports Fees ...................................................................................................................... 7
   - Registration Practices ...................................................................................................... 7
   - Codes of Conduct ............................................................................................................ 7
Player’s Code.............................................................................................................................. 7
Consequences for Players........................................................................................................ 8
Parents’ & Spectators’ Code .................................................................................................... 8
Consequences for Parents & Spectators ................................................................................ 8
Umpires, Referees & Officials’ Code ....................................................................................... 8
Coach’s Code .......................................................................................................................... 9
Coach’s Duty of Care .............................................................................................................. 9

2. ROLES AND RESPONSIBILITIES .................................................................................... 9

3. DEFINITIONS AND ABBREVIATIONS ............................................................................. 11

4. SUPPORTING DOCUMENTS ............................................................................................ 11
1. POLICY DETAILS

Policy on Sport
We all want our children to enjoy and benefit from their school experience and for many children participating in sport is central to this. It develops skills, but also self-esteem, fitness and friendship.

There are many sporting opportunities for participation and involvement here at Woodcroft Primary for teachers, students, parents, caregivers and other members of the community interested in assisting children to play and enjoy sport.

• School sport at Woodcroft Primary School is run by parents.

In fact, without the commitment and dedication of these people our children would not be able to enjoy the wide variety of sporting opportunities open to them through sport at Woodcroft Primary School and the SAPSASA (South Australian Primary Schools Amateur Sports Association) program.

For each sport that is offered there is a Woodcroft Primary parent appointed as the overall Co-coordinator of that sport. Many other people each year are required to accept the wide ranging responsibilities which go along with managing, coaching, scoring and spectating at games and practices.

This policy outlines the opportunities, responsibilities and commitment required by players, parents, organisers and spectators and we urge you and your children to read and discuss this information together.

We firmly believe our children will benefit greatly from a comprehensive understanding of the rules, expectations and requirements of playing sport at primary school.

Above all, this will lead to a greater enjoyment of sport by everyone involved and a strengthening and development of our school's community.

Sports Committee Objective

The National Junior Sports Policy states that...
“Sport is a legitimate and significant activity within the school curriculum and should be conducted within the context of sound educational practices as part of the total curriculum.”

Some of our Sports Associations have age requirements which contradict that of the National Junior Sports Policy. The school and the Sports Sub Committee will determine in the best interests of our students and school community the minimum age for participation in After School Sports.

Therefore our objectives for After School Sport are to:
• Provide opportunities for all children (who qualify by age) to participate in sport regardless of ability.
• Provide suitable programs for the teaching of skills and preparation for competition.
• Provide suitably qualified coaches and leaders.
• Provide for all children a safe, healthy and friendly sporting environment that encourages a sense of personal achievement, identity and satisfaction.
• Provide for all children a sporting environment that encourages enjoyment, the development of self-esteem and confidence.
• Provide the opportunity for all children to become aware of and to understand the meaning of fair play.
• Encourage co-operation through the development of team skills
• Provide opportunities for children with special needs.
• Ensure where possible that girls and boys are given an equal opportunity and encouragement to participate in sport.

Safety, First Aid & Injury Procedure

Duty of Care
All parents who become involved with any sport in an official role have a ‘Duty of Care’ to discharge. The nature of this Duty of Care includes any action taken for the proper care of the child while engaged in sporting activities.

• Never leave any child alone at the end of a match/training session while they wait for the arrival of their parent/carer.
• No child is allowed to leave any sporting venue unless accompanied by their parent/carer unless prior arrangements have been made.
• Parents should be notified in writing of all times and places of training and competition.
• All coaches/managers are covered by Vicarious Liability if they have discharged properly their Duty of Care.
• Each sports coordinator is responsible for the provision and each manager for the upkeep of First Aid Kits, which must be on hand for all practices and games/matches.
• Managers to report to appropriate Sports Administrator when first aid kits need replenishing.
• All coaches and supervisors, including parents and teachers, should be encouraged to have a current First Aid Certificate.
• Children with open wounds are to be removed from play immediately. The wound should be cleaned and covered (gloves should be worn) before the child may re-enter the game.
• Minor first aid can be administered. For serious cases call the ambulance who will assess the condition of the child. Contact the parents.
• An Incident Report Form (located in Co-coordinator’s Folder) must be filled out by the coach and returned to the Sports Administrator if the injury results in medical assistance being required.
• The Sports Administrator and School Leadership Team must be informed of any accident.
• Training will be cancelled if there is unreasonable safety risk (e.g. Weather)
• Coaches and managers will be advised by parents of any child with specific medical condition (e.g. Asthma, Diabetes) on an authorized school medical form.
• No child will participate in any sport until the manager is in receipt of a Medical Form appropriately completed and signed by parent/guardian.
• Coaches should encourage the use of ‘sunscreen and hats according to the school policy.
• Coaches and managers are responsible for ensuring that all sports equipment is safe and that children wear appropriate protective equipment.
• Parents should check with the appropriate sports coordinator regarding the necessity of mouth guards for specific sports. If required it is recommended that parents discuss this with their family dentist or the School Dental Service.

### Protective Equipment for After school Sports

<table>
<thead>
<tr>
<th>Sport</th>
<th>Protective Equipment</th>
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<tbody>
<tr>
<td>Soccer</td>
<td>shin guards compulsory, mouth guards strongly recommended.</td>
</tr>
<tr>
<td>Cricket</td>
<td>helmets and protectors compulsory (helmets are provided by school).</td>
</tr>
<tr>
<td>Football</td>
<td>mouth guards for all players compulsory.</td>
</tr>
<tr>
<td>Basketball</td>
<td>mouth guards recommended</td>
</tr>
</tbody>
</table>

### Grievance Procedure

Students/parents must be able to seek support from someone they feel comfortable with such as: coach/team manager, official, parents, other adults, teacher, sports convenor or Principal should an issue arise. **Confidentiality** is vitally important. Ensure the person you talk to is able to keep it to themselves. Small conflicts are easier to resolve than big ones and the less people involved and offering opinions the easier you will find it is to stay in control of your grievance and the solution for which you are aiming.

**Procedure:**

**Option 1:** Approach the other person and express your grievance. Both parties work together and successfully resolve the problem.

**Option 2:** Express your concern personally or by letter to the committee of the sport concerned. They will treat your concern confidentially, define the problem, decide on a response in keeping with the policy and report the outcomes to you as soon as practicable.

**Option 3:** Letter to the School Council Sports Committee- as above

**Option 4:** Approach the Deputy Principal.

### Cancellation Policy

We will endeavour at all times to ensure training occurs, however there may be times when this is unfeasible.

- In the event of hot weather (forecast for the day 36 degrees or over as per Bureau of Meteorology website for Adelaide [http://www.bom.gov.au/index.php](http://www.bom.gov.au/index.php) at 7:00am training will be cancelled. The coach has the right to cancel training at a lower temperature if they feel the conditions will impact on their physical wellbeing.
- Saturday morning outdoor sports starting later than 10am will be cancelled if the forecast temperature is 38 degrees or over for Saturday as per Bureau of Meteorology website for Adelaide at 6pm on Friday [http://www.bom.gov.au/index.php](http://www.bom.gov.au/index.php)
- If the weather during training times is excessively wet/windy/Unsafe, teams shall move to the sheltered area where the coach will supervise them until they are collected at the usual time of training ending.
- The Coach has the right to call off or cancel a game based on weather conditions if there are concerns for the participant’s wellbeing.
Plaques & Achievements
Trophies if provided should be no more than 200mm high and all players/teams/sports should receive a trophy that is equal in size and monetary value. (All sports should network through Southern Trophies to ensure equality).

Students and caregivers should be aware that trophies are awarded to students who complete a season in their chosen sport. If a player chooses to change sports and or not complete the season they will not be presented with a trophy and no refunds will be issued. Students will be given every opportunity to participate in their chosen sport(s), with the expectation that the commitment to the team is for the entirety of the season for the benefit of all.

Uniforms & Equipment
- Children will be issued with uniforms for the duration of the season and parents will be expected to launder them and keep them in good repair.
- Uniforms should not be altered in any way.
- Coach/managers should collect uniforms and equipment at the completion of the season and inform the front office of any non-returns or damage. Sports Administrator to pursue any unreturned items.
- All damaged and or lost uniforms and equipment to be reported immediately to the Sports Administrator and not wait until the end of the season.
- Parents will be invoiced separately for damaged and/or lost equipment and uniforms
- Individual protective equipment is compulsory and is the responsibility of the parents.
- Team equipment is the responsibility of the manager.
- An inventory of all kits and equipment should be undertaken at the end of each season.

Insurance
- As set out in the ‘Administrative Instructions and Guidelines’ No 119.
- A list of names of coaches, managers and other volunteer parents must be tabled at a Governing Council meeting. Volunteers are covered by Vicarious Liability. Sports is under the umbrella of Governing Council and the Sports Committee.
- Parents, Coaches and Coordinators are encouraged to arrange insurance for their child who is participating in sporting activities.
- Insurance costs/schemes should be submitted as part of a budget summary undertaken by all coordinators at the beginning of the season.

School Sports Uniform
Core Sports: Soccer - Football - Cricket - Basketball - Netball
Other sports may be included if there is a competition, sufficient students, a coordinating parent and parent support. All children are required to participate in their year group or age group as defined by the sporting associations. Promotion to a higher group can only occur under exceptional circumstances. Approval must be obtained from the Sports Administrator or School Leadership Team.

All coordinators are expected to submit a one page termly summary in line with their elected sport with a focus on the direction of the sport (Current facilities, questions or concerns, as well as policies and protocols).

Local Associations and School Participation
The school encourages children to participate in Local Associations and does not preclude children from playing for such associations. It aims to set up sporting associations in cooperation rather than in competition to local bodies.

Equal Opportunities
- Junior Sport Equal Opportunities will be followed.
- Where we cannot form teams due to insufficient numbers, schools nearby may be approached to field composite teams.
- Participation in games must be encouraged. To achieve this it will be necessary to rotate all members of the team (including better, more skilled players).
- In sports teams where players need to be loaned to an opposition team this should be done on a rotational basis.

Equal Ability Teams
Where the school enters two teams in the same age group / year level competition every effort should be made to ensure the teams are of equal ability. In exceptional circumstances the Sports Co-coordinator may make changes to teams after the season has commenced in negotiation with the Sport Administrator or Deputy Principal.
Outside Registrations

Children not attending Woodcroft Primary School should only be allowed to register for a team if there are insufficient numbers to form a team. Once registered, children are to be treated equally throughout the sport's season.

Selection Policy for SAPSASA

- Equal participation once selected is not guaranteed although preferred where possible. Selection will be based on ability (as stated in the SAPSASA guidelines booklet) with priority going to Year 7’s ahead of Year 6’s.
- Year 6 students can be selected before Year 7 students if they, in the opinion of the coach / selectors have more ability.
- Year 5 students can also be selected in special circumstances e.g. if they are representing at District / State level representation. If in a circumstance where there are not enough students available to make a team, Year 5’s may be considered. Year 5 students can also be considered in special circumstances.
- Students must demonstrate the ability to follow rules, be organised and adhere to the Sporting Codes of Conduct. Student behavior should reflect school values. (Failure to do so will lead to non- selection).
- Students should attend all scheduled trainings where possible leading up to a carnival.

Selection Policy for SAPSASA District Trials

- Selection for team sports will follow SAPSASA guidelines.
- Students will be nominated by the School SAPSASA representative wherever possible at the completion of school based SAPSASA trials.
- The school SAPSASA representative will liaise with the School Leadership in Term 1 to prepare for coming events. These will be published in the Newsletter.
- Parents/caregivers of students selected for SAPSASA activities will be responsible for all costs. If a child is selected, but finance is a constraint, then the school and community will explore ways to assist in raising the funds required.
- For students who reach the highest level (e.g.: State representation/Talent squad) the school will recognize the achievements and make a considered donation to assist with costs.

SAPSASA Transport / Supervision

All people and vehicles carrying children to and from sporting events in school hours must be covered with an appropriate comprehensive insurance policy, have completed a transport form, require a DCSI Police clearance and RAN Training Certificate.

- Only suitably qualified people should be permitted to drive. This excludes those with L or P plates.
- All vehicles being used must have seatbelts with the driver ensuring that they are worn.
- Consent forms must be signed by parent / guardian prior to the SAPSASA Event.
- When numbers are large a bus will be booked and parents charged.
- Under DECD Duty of Care guidelines, a teacher is required to attend a SAPSASA event with students.

Uniform Code

**Football:** Boots, blue & white Football Socks, navy Football Shorts and Mouth Guard *Guernsey’s provided by the school*

**Netball:** Sneakers, White Socks above the ankles.

**Basketball:** Basketball tops are provided by the school, Sneakers must be worn, there are no specific shorts/socks that must be worn.

**Soccer:** Boots, Navy blue soccer socks, Shin Guards, Blue Shorts without pockets *Tops provided by the school.*

**Cricket:** School Uniform (Kanga Cricket), Cricket Whites (Year 4-7), sneakers/ cricket shoes, Wide brimmed hat is mandatory. Cricket box compulsory (Year 4–7).

Medical and Consent Information Form

- A Medical and Consent information form MUST be completed for each child participating in any sporting activity prior to the commencement of the season.
- These forms must be kept in an accessible place during practice and match times. E.g. Coach’s folder.
- If a child has a particular health care plan in place this must be submitted to the coach. Coaches, however, are not medical staff and it is the parents responsibility to administer any medication as required during a practice session or match.
- If there is a medical concern surrounding a particular participant then a parent/caregivers presence is required and this is non-negotiable.
Sports Fees

- To be set by the Sports Sub-Committee in consultation with the school and Governing Council.
- As out-of-hours school sport is a voluntary activity the fee set by the committee must be paid by the commencement of the first round for the student to participate. Parents of non-financial players are reminded of payment obligations after Round 1 by the coordinator. A 14 day period of grace is allowed after which time players are not selected in teams until payment is made. After this time, the School Leadership is notified with a list of non-financial players to pursue.
- Fees must be set at a level to ensure the group’s continued financial viability but not to be exclusionary.
- Coaches will not be required to pay the set fee for their child for that sport. (Basketball as it is a termly experience Jodie has previously made coaches Coach for a year before subsidizing – Numbers also an issue for basketball).
- Sports Co-coordinators of teams will not be required to pay the fee for their child for the sport they are coordinating (up to 2 children).

At the beginning of each season, all players are provided Nomination Forms and payment options. All players are required to pay the full amount prior to the commencement of the season. Payment is returned along with the Sports Nomination Form by the specified deadline.

Increases will occur when registration, equipment and resourcing requirements increases. School financial resources must be spent on curriculum based needs (during school hours) only. School funds cannot be used to fund out of school sports. All out of school sports have to be self-funded.

Registration Practices

Summer sports (cricket, basketball) - Registration of interest via a separate note will be distributed in Term 4 of each year. For Winter Sports, registrations of interest will be in Term 1.

Sport is seen as a voluntary extension of the School's Physical Education Program, rather than an end in itself. The School Policy considers participation in physical activity is more important than the necessity of winning. The learning of various ball / game skills and the social development involved in team cooperation are considered worthwhile educational experiences. Children will be encouraged to participate in a number of sports, however, it is expected that once a commitment to a sport is made the season will be completed.

<table>
<thead>
<tr>
<th>Sport</th>
<th>Season &amp; Duration</th>
<th>Age of Players</th>
</tr>
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<tbody>
<tr>
<td>Cricket</td>
<td>Term 1 &amp; Term 4 (Summer)</td>
<td>Year 2-7</td>
</tr>
<tr>
<td>Soccer</td>
<td>Term 2 &amp; Term 3 (Winter)</td>
<td>Year R-7</td>
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<tr>
<td></td>
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<td>(including 7 year olds as stated by the Soccer Association).</td>
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<tr>
<td>Football</td>
<td>Term 2 &amp; Term 3 (Winter)</td>
<td>Year 2-7</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(including 7 year olds providing they have completed two seasons of Auskick)</td>
</tr>
<tr>
<td>Netball</td>
<td>Term 2 &amp; Term 3 (Winter)</td>
<td>Year 2-7</td>
</tr>
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<td></td>
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<td>(including children turning 8 years old in that year as outlined by the Netball association)</td>
</tr>
<tr>
<td>Basketball</td>
<td>All Year Round</td>
<td>Year 2-7 +</td>
</tr>
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Codes of Conduct

The Sporting Codes of Conduct are derived from the Australian Sports Commissions “Junior Sport Codes of Behaviour” - Listed below in the Roles and Responsibilities.

Player’s Code

- Play by the rules.
- Never argue with an official. If you disagree, have your captain, coach or manager approach the official during a break or after the competition.
- Be a good sport. Applaud all good plays whether they are made by your team or the opposition.
- Treat all participants in your sport as you like to be treated. Do not bully or take unfair advantage of another competitor.
- Cooperate with your coach, team-mates and opponents. Without them there would be no competition.
- Control your temper. Verbal abuse of officials and sledging other players, deliberately distracting or provoking an opponent are not acceptable or permitted behaviours in any sport.
- Work equally hard for yourself and/or your team. Your team’s performance will benefit, so will you.
- Participate for your own enjoyment and benefit, not just to please your parents and coaches.
- Respect the rights, dignity and worth of all participants regardless of their gender, ability, cultural background or religion.
• Remember that the goals of the game are to have fun, improve your skills and feel good.
• Adhere to the current Sun smart policy.
• Show appreciation for volunteer coaches, officials and administrators.
• Attend training where possible. If unable, please discuss this with your coach.

Consequences for Players
• No uniform or appropriate protective gear - no play.
• Coaches are expected to remove players for unacceptable behaviours.
• Consequences of non-attendance at training will be at the coaches’ discretion.
• Major behaviour issues will result in immediate action. Please refer any issues to the School Leadership Team or Sports Coordinator.

Parents’ & Spectators’ Code
• Parents must be attendance at all times for practices and games unless previously negotiated with the Coach.
• Parents must administer any medication required as part of any students Medical Health Care Plan.
• Aussie Sport Codes of Behaviour for Parents and Spectators:
  • Remember that children participate in sport for their enjoyment, not yours. Encourage children to participate, do not force them.
  • Focus on the child’s efforts and performance rather than winning or losing. Encourage children always to play according to the rules and to settle disagreements without resorting to hostility or violence.
  • Never ridicule or yell at a child for making a mistake or losing a competition. Remember that children learn best by example. Appreciate good performances and skillful plays by all participants.
  • Support all efforts to remove verbal and physical abuse from sporting activities. Respect officials’ decisions and teach children to do likewise.
  • Show appreciation for volunteer coaches, officials and administrators. Without them, your child could not participate.
  • Respect the rights, dignity and worth of every participant regardless of their gender, ability, cultural background or religion.
  • Fulfill your assigned responsibilities, such as practice supervision, scoring etc.

Consequences for Parents & Spectators
• The coach or team official to informally remind Parent or Spectator of Code of Behaviour.
• In instances of repeated unacceptable behaviour, action to be taken will be decided by School Leadership Team.

Umpires, Referees & Officials’ Code
• Modify rules / regulations to match the skill levels and needs of young people.
• Be consistent, objective and courteous when making decisions.
• Condemn unsporting behaviour and promote respect for all opponents.
• Emphasise the spirit of the game rather than the errors.
• Encourage and promote rule changes which will make participation more enjoyable.
• Be a good sport yourself. Actions speak louder than words.
• Keep up to date with the latest trends in officiating and the principles of growth and development of young people.
• Remember, you set an example. Your behaviour and comments should be positive and supportive.
• Place the safety and welfare of the participants above all else.
• Give all young people a ‘fair go’ regardless of their gender, ability, cultural background or religion.
• Give all young people equal opportunities to participate.
• Create pathways for young people to participate in sport not just as a player but as a coach, referee, administrator etc.
• Ensure that rules, equipment, length of games and training schedules are modified to suit the age, ability and maturity level of young players.
• Provide quality supervision and instruction for junior players.
• Remember that young people participate for their enjoyment and benefit. Do not over emphasise awards.
• Help coaches and officials highlight appropriate behaviour and skill development and help improve the standards of coaching and officiating.
• Ensure that everyone involved in junior sport emphasises fair play, and not winning at all costs.
• Remember, you set an example. Your behaviour and comments should be positive and supportive.
• Support implementation of the National Junior Sport Policy.
• Make it clear that abusing young people in any way is unacceptable and will result in disciplinary action.
• Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.
Coach’s Code

- Coaches must hold a DCSI Screening Clearance and committed to attending a Volunteer Induction RAN Course.
- Remember that young people participate for pleasure and winning is only part of the fun.
- Never ridicule or yell at a young player for making a mistake or not coming first.
- Be reasonable in your demands on players’ time, energy and enthusiasm.
- Operate within the rules and spirit of your sport and teach your players to do the same.
- Ensure that the time players spend with you is a positive experience. All young people are deserving of equal attention and opportunities.
- All team players need and deserve equal time.
- Ensure that equipment and facilities meet safety standards and are appropriate to the age and ability of all players.
- Display control, respect and professionalism to all involved with the sport.
- This includes opponents, coaches, officials, administrators, the media, parents and spectators. Encourage players to do the same.
- Show concern and caution toward sick and injured players. Follow the advice of a physician when determining whether an injured player is ready to recommence training or competition.
- Obtain appropriate qualifications and keep up to date with the latest coaching practices and the principles of growth and development of young people.
- Any physical contact with a young person should be appropriate to the situation and necessary for the player's skill development.
- Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.
- Coaches should encourage the use of sunscreen and hats according to the current Sun Smart Policy.

Coach’s Duty of Care
(reference ‘Administrative Instructions and Guidelines’)

- The Coach is responsible for the safety of children during practices and games/matches. By law, he/she is responsible to take ‘all reasonable care’.
- After matches coaches, managers or supervising parents are to remain with waiting children until collected by a Parent or Carer or leave them in the care of a responsible adult.
- Ensure that you have immediate access to every child’s contact details and medical information at training and games.
- If on the school premises uncollected children may be escorted to the Front Office. If not on school premises phone the school coordinator, Governing Council Representative and School Leadership Team.

After reasonable time if the child has not been collected please contact police.

2. ROLES AND RESPONSIBILITIES

<table>
<thead>
<tr>
<th>Roles</th>
<th>Responsibility for</th>
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<tbody>
<tr>
<td>Sports Administrator</td>
<td>• Must be familiar with the School Sports Policy.</td>
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<td></td>
<td>• Will be responsible for nomination of teams.</td>
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<td></td>
<td>• Will maintain close communication with the team managers and coaches.</td>
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<td></td>
<td>• Liaise with Co-coordinator to ensure allocation of all equipment, kits, first aid kits and uniforms to individual teams, via team managers.</td>
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<td>• Will be responsible with the Sports committee when formulating teams.</td>
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<td>• Provide support for coaches and managers, especially in the initial stages.</td>
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<td></td>
<td>• Organise a meeting with parents, coaches and managers at the beginning of each year to outline Sports Policy and coaching guidelines.</td>
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<td>• Will liaise with Leadership Team and the Sports Sub Committee with respect to fees and nominations.</td>
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<td>• Fortnightly sports reports for the newsletter are recommended and term reports for the Out of</td>
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<tr>
<td>Sports Committee</td>
<td>Hours Sports Committee.</td>
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<tr>
<td>---------------------------------------------------------------------------------</td>
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<tr>
<td>• The Sports Committee comprises of each sport’s coordinator or nominee, a</td>
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<tr>
<td>nominee of the Principal, one staff representative and a Governing Council</td>
<td>nominee of the Principal, one staff representative and a Governing Council Representative.</td>
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<tr>
<td>Representative.</td>
<td>• Meetings are held at least once a term &amp; reports made to the School Council.</td>
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<tr>
<td>• Meetings are held at least once a term &amp; reports made to the School Council.</td>
<td>• The Sports Committee reviews the Sports Policy every two years.</td>
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<td>• Oversees management and coaching of all teams, equipment, budgets and is responsible for the general management of After School Sports.</td>
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<thead>
<tr>
<th>Coaches and Team Manager</th>
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<tbody>
<tr>
<td>• All coaches/team managers must comply with all policy directives. Failure to comply</td>
<td>• All coaches/team managers must comply with all policy directives. Failure to comply</td>
</tr>
<tr>
<td>may mean they will be disqualified from that commitment.</td>
<td>may mean they will be disqualified from that commitment.</td>
</tr>
<tr>
<td>• Children must be supervised at all times whilst at practices and matches.</td>
<td>• Children must be supervised at all times whilst at practices and matches.</td>
</tr>
<tr>
<td>• Participants should be rotated through all positions and share equal playing time</td>
<td>• Participants should be rotated through all positions and share equal playing time</td>
</tr>
<tr>
<td>wherever possible.</td>
<td>wherever possible.</td>
</tr>
<tr>
<td>• The coach to have final say in who plays in his/her team on match day.</td>
<td>• The coach to have final say in who plays in his/her team on match day.</td>
</tr>
<tr>
<td>• Children and their parents must be notified of dress code, weather policy, contact</td>
<td>• Children and their parents must be notified of dress code, weather policy, contact</td>
</tr>
<tr>
<td>phone numbers for coach/team manager, practice and match times and the expected</td>
<td>phone numbers for coach/team manager, practice and match times and the expected</td>
</tr>
<tr>
<td>arrival and finish times at these events.</td>
<td>arrival and finish times at these events.</td>
</tr>
<tr>
<td>• Make a personal commitment to keep yourself informed of sound coaching principles</td>
<td>• Make a personal commitment to keep yourself informed of sound coaching principles and</td>
</tr>
<tr>
<td>and the principles of the growth and development of children.</td>
<td>the principles of the growth and development of children.</td>
</tr>
<tr>
<td>• Make an inspection of the playing area and equipment.</td>
<td>• Make an inspection of the playing area and equipment.</td>
</tr>
<tr>
<td>• Provide code of behaviour information to parents and encourage them to follow it.</td>
<td>• Provide code of behaviour information to parents and encourage them to follow it.</td>
</tr>
<tr>
<td>• Contact details, including any known medical conditions, will be on hand at</td>
<td>• Contact details, including any known medical conditions, will be on hand at practices</td>
</tr>
<tr>
<td>practices and matches.</td>
<td>and matches.</td>
</tr>
<tr>
<td>• Provide quality training experiences for children to maximise participation and</td>
<td>• Provide quality training experiences for children to maximise participation and skill</td>
</tr>
<tr>
<td>skill development.</td>
<td>development.</td>
</tr>
<tr>
<td>• If practices are programmed later than the school dismissal then children must be</td>
<td>• If practices are programmed later than the school dismissal then children must be</td>
</tr>
<tr>
<td>instructed to go home and return at the required time.</td>
<td>instructed to go home and return at the required time.</td>
</tr>
<tr>
<td>• Upon the completion of practice and or games, children must not be left unsupervised</td>
<td>• Upon the completion of practice and or games, children must not be left unsupervised</td>
</tr>
<tr>
<td>at school grounds.</td>
<td>at school grounds.</td>
</tr>
<tr>
<td>• In unsuitable weather the practices may be cancelled at coaches’ discretion.</td>
<td>• In unsuitable weather the practices may be cancelled at coaches’ discretion.</td>
</tr>
<tr>
<td>• Any player who is bleeding must be substituted from the game until all bleeding is</td>
<td>• Any player who is bleeding must be substituted from the game until all bleeding is</td>
</tr>
<tr>
<td>stopped and covered. A player will be excluded if blood is on the clothes. Ensure</td>
<td>stopped and covered. A player will be excluded if blood is on the clothes. Ensure</td>
</tr>
<tr>
<td>that appropriate safety precautions are taken.</td>
<td>that appropriate safety precautions are taken.</td>
</tr>
<tr>
<td>• Children to be required to use all safety and protective equipment. Remember that</td>
<td>• Children to be required to use all safety and protective equipment. Remember that</td>
</tr>
<tr>
<td>children participate for fun and enjoyment and that winning is only a part of their</td>
<td>children participate for fun and enjoyment and that winning is only a part of their</td>
</tr>
<tr>
<td>motivation. Never ridicule or yell at the children for making what you consider to</td>
<td>motivation. Never ridicule or yell at the children for making what you consider to be</td>
</tr>
<tr>
<td>be a mistake or for losing a game/competition.</td>
<td>be a mistake or for losing a game/competition.</td>
</tr>
</tbody>
</table>
• Avoid the use of offensive and/or derogatory language. Remember that children need a coach they can respect.
• Be fair and reasonable in your demands on participant's time, energy and enthusiasm.
• Guard against placing the children at unnecessary risk (e.g. Ensuring that appropriate safety equipment is worn, not placing children in dangerous fielding positions, not letting children undertake exercises which could be harmful, “slip, slap, slop” weather conditions - hot/cold, humid.
• Take into consideration the physical, social and emotional development level of participants when scheduling and determining the length of practice times and competition.
• Develop team respect for the ability of opponents as well as for the judgement of officials and opposing coaches.
• Follow the advice of a physician when an injured player is ready to re-commence training or competition involvement.

### 3. DEFINITIONS AND ABBREVIATIONS

<table>
<thead>
<tr>
<th>Term</th>
<th>Meaning</th>
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<tbody>
<tr>
<td>WPS</td>
<td>Woodcroft Primary School</td>
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</table>

### 4. SUPPORTING DOCUMENTS